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2B. MiniMed® 640G Insulin Pump Training Checklist

For Existing Medtronic Pump Users

Patient Name:	
Patient ID (if applicable):	
Insulin Pump Model:	
Insulin Pump Serial Number:	
BG Meter Brand:	
CGM Transmitter Serial Number:	
Certified Product Trainer:	
Infusion Set:	
Prescribing Physician:	

Training Date: _____ Start time: _____ End time: _____

Have patient check BG prior to and after training session: BG at start: _____ BG at end: _____

Check all that apply: Completed the Medtronic myLearning online modules _____
 Reviewed Getting Started with the MiniMed® 640G Insulin Pump

THE FOLLOWING HAVE BEEN PROGRAMMED AND REVIEWED:

Introduction

- Button Functions
- Battery: type and insertion
- Startup Wizard
- Home Screen
- Pump unlock / Sleep mode
- Status Screens & Icons
- Menu Review
- Audio Options
- Device Options – Connect Device (if using linked meter)

Basal

- Set up Basal Pattern
- Review and Save
- Set multiple rates
- Change basal rates
- Max Basal
- Temp Basal (as needed)

Bolus

- Set up and give boluses using Bolus Wizard™
- Use Manual Bolus
- Max Bolus: _____ units
- Remote Bolus (if using linked meter)

Alerts & Alarms

- Notification Light
- Audio Indication
- Display Icons
- Steps to take to address an alert or alarm

WHEN TO CONTACT:

Healthcare professional: _____ Medtronic toll free helpline: _____ NDSS for pump and meter consumables (if eligible): _____

ADDITIONAL TOPICS HAVE BEEN DISCUSSED:

- Suspend Delivery (manual suspend) and Resume
- Appropriate times to manually suspend
- Patient demonstrated use of linked BG meter
- Auto Suspend
- Patient demonstrated reservoir + infusion set change
- Uploading into Medtronic CareLink®Personal (if using linked BG meter)

ADDITIONAL FEATURES WERE COVERED IN THIS TRAINING:

History & Reminders

- Summary Daily History Alarm History
- Bolus BG Check: OFF / ON
- Missed Meal Bolus Reminder
- Low Reservoir Reminder
- Set Change: OFF / ON

Insulin Settings

- Preset Temp Setup
- Preset Bolus Setup
- Dual/Square Wave: OFF / ON
- Bolus Increment: _____ units
- Easy Bolus OFF / ON
- Bolus Speed

Utilities

- Airplane Mode
- Block: OFF / ON
- Self Test
- Event Markers

SAFETY & BEST PRACTICES: (To be covered with your healthcare professional)

- Hypoglycaemia
- Hyperglycaemia and DKA
- Steps to take when BGs are above 11 mmol/L
- Steps to take to treat hypoglycaemia
- Infusion set change frequency
- Proper site rotation
- Sick day guidelines & back-up plan
- Additional support options

THE FOLLOWING HAVE BEEN COMPLETED:

- Settings entered to new pump and in Insulin Pump Settings Guide
- Active insulin has been cleared
- Verified all settings to be correct
- Follow-up plan outlined & reviewed

Comments:

Patient Signature: _____ Date: _____ Trainer Signature: _____ Date: _____