

# PATIENT TRAINING CHECKLIST MINIMED™ 670G SYSTEM

## Technical Training Insulin Pump

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

Certified Product Trainer: \_\_\_\_\_ Infusion Set: \_\_\_\_\_

Insulin Pump Model: \_\_\_\_\_

### BASIC FEATURES

Patient has demonstrated understanding of:

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Button Functions       | <input type="checkbox"/> Home Screen            | <input type="checkbox"/> Menu review     | <input type="checkbox"/> Status Screens                                |
| <input type="checkbox"/> Battery type/insertion | <input type="checkbox"/> Pump unlock/Sleep mode | <input type="checkbox"/> Audio Options   | <input type="checkbox"/> Used Device Options to connect pump and meter |
| <input type="checkbox"/> Startup Wizard         | <input type="checkbox"/> Status bar icons       | <input type="checkbox"/> Display Options |  |

### KEY TO SUCCESS: BASAL

Patient has demonstrated the ability to:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Enter Basal Pattern | <input type="checkbox"/> Change basal rates within a pattern | <input type="checkbox"/> Suspend Delivery / Resume             |
| <input type="checkbox"/> Review and Save     | <input type="checkbox"/> Max Basal                           | <input type="checkbox"/> Appropriate times to manually suspend |
| <input type="checkbox"/> Temp. Basal         |  |  |

### KEY TO SUCCESS: BOLUS

Patient has verbalised the understanding of the Bolus Wizard concept

Patient has demonstrated the ability to:

- |  |   |
|--|---|
| <input type="checkbox"/> Enter Bolus Wizard™ calculator settings   | <input type="checkbox"/> Max Bolus          |
| <input type="checkbox"/> Active Insulin  | <input type="checkbox"/> Using Manual Bolus |
| <input type="checkbox"/> Using Bolus Wizard™ calculator  |   |
| <input type="checkbox"/> BG and Carb <input type="checkbox"/> BG Only <input type="checkbox"/> Carb Only |   |

### KEY TO SUCCESS: INFUSION SET

Patient has demonstrated the ability to:

- |   |  |
|---|--|
| <input type="checkbox"/> Fill reservoir and change infusion set with minimal assistance | <input type="checkbox"/> Infusion set change frequency |
|   | <input type="checkbox"/> Importance of site rotation   |

### KEY TO SUCCESS: ALERTS & ALARMS

Patient has verbalised understanding of:

- |   |   |
|---|---|
| <input type="checkbox"/> Notification light and Audio indication type | <input type="checkbox"/> Steps to take to address an alert or alarm |
|---|---|

# PATIENT TRAINING CHECKLIST MINIMED™ 670G SYSTEM

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

## KEY TO SUCCESS: CARELINK™ PERSONAL SOFTWARE

- Discussed the value of using CareLink™ Personal software      Patient referred to instructions for sign-up and upload

## Additional topics have been discussed:

- Removal for X-ray, CT scan, MRI                                          Sick Day guidelines  
 Back-up plan     Pump clip / Activity Guard

## Additional Features (check only those features covered in training):

- Summary / Daily History / Alarm History

### Reminders:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Bolus BG Check: Off / On | <input type="checkbox"/> Bolus Speed                | <input type="checkbox"/> Airplane Mode |
| <input type="checkbox"/> Missed Meal Bolus        | <input type="checkbox"/> Preset Bolus Setup         | <input type="checkbox"/> Block         |
| <input type="checkbox"/> Low Reservoir            | <input type="checkbox"/> Dual/Square Wave: Off / On | <input type="checkbox"/> Event Markers |
| <input type="checkbox"/> Set Change               | <input type="checkbox"/> Easy Bolus                 | <input type="checkbox"/> Auto Suspend  |
| <input type="checkbox"/> Preset Temp Setup        | <input type="checkbox"/> Remote Bolus               |  |
| <input type="checkbox"/> Bolus Increment          | <input type="checkbox"/> SelfTest                   |  |

## KEY TO SUCCESS: SAFETY

- Active insulin from practise boluses has been cleared  
 Settings on the Pump Initiation Settings form have been entered and verified to be correct. [Optional]

Guardian™ Sensor 3 training scheduled for: \_\_\_\_\_

## COMMENTS

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Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_

Trainer signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PATIENT TRAINING CHECKLIST MINIMED™ 670G SYSTEM

## Technical Training CGM (Manual Mode)

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

Certified Product Trainer: \_\_\_\_\_

### KEY TO SUCCESS: SENSOR GLUCOSE ≠ BLOOD

#### GLUCOSE Patient has verbalised understanding of:

- Sensor glucose vs. blood glucose
- Fingerstick confirmations required for treatment decisions

### KEY TO SUCCESS: TRENDS

- Focusing on trends vs. SG value
- Single, double, and triple trend arrows

### KEY TO SUCCESS: PERSONALISE ALERTS

- Settings reviewed and entered as directed on CGM Initiation Settings form [ if applicable ]

#### Low Settings

- Time Periods & Limits
- Alert before low
- Alert on low
- Suspend before low
- Suspend on low
- Snooze

#### High Settings

- Time Periods & Limits
- Alert before high
- Time before high
- Alert on high
- Rise Alert/Rise Limit
- Snooze

### KEY TO SUCCESS: CONNECTING PUMP AND TRANSMITTER & SENSOR INSERTION

#### Patient has verbalised understanding and demonstrated the following:

- Connecting pump and transmitter
- Site selection, rotation, and preparation
- Proper steps to sensor insertion
- Ensuring thumb is on thumbprint when loading serter
- Importance of holding serter against body after insertion
- Applying pressure to sensor adhesive

### KEY TO SUCCESS: TAPING

#### Patient has verbalised understanding and demonstrated the following:

- Importance of applying oval tape
- Steps for applying oval tape correctly
- Applying pressure to oval tape
- Connecting transmitter to sensor
- Applying adhesive tab carefully onto transmitter

### STARTING THE SENSOR

- Starting New Sensor
- Sensor Warm-up
- Home screen and icons
- Reading the 3, 6, 12, and 24-hour sensor graphs
- Sensor status screen

### KEY TO SUCCESS: CALIBRATION

#### Patient has verbalised understanding of:

- Importance of calibration
- Calibration schedule and tips
- Reviewed methods for calibrating

# PATIENT TRAINING CHECKLIST MINIMED™ 670G SYSTEM

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

## KEY TO SUCCESS: CARELINK™ PERSONAL SOFTWARE

- Instructed on CareLink™ Personal upload  CareLink™ Personal Software registration

## SENSOR ALERTS

- Responding to alerts/alarms  Auto resume based on SG  Steps to manually resume delivery  
 Home screen during suspend  2 hours max suspend  Suspend unavailable

## Additional topics reviewed include:

- Charging/Cleaning the transmitter  Alert Silence  
 Removal for X-ray, CT Scan, MRI  Calibration Reminder

## Expectations for Auto Mode success:

- Keep SmartGuard™ Auto Mode feature off until Auto Mode training  
 When in Auto Mode, basal insulin (Auto Basal) will automatically be adjusted based on SG values  
 Boluses will need to be given before all meals and snacks and correction boluses given when needed  
 You will still be interacting with the pump; the pump screens will guide you and provide the actions that need taken  
 Use of CareLink™ Personal software with regular uploads will be needed during the first few weeks

Auto Mode training scheduled: Yes  No  Date: \_\_\_\_\_

## COMMENTS

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Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_

Trainer signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PATIENT TRAINING CHECKLIST MINIMED™ 670G SYSTEM

## Technical Training SmartGuard™ Auto Mode

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

Certified Product Trainer: \_\_\_\_\_

### AUTO MODE

Introduction to Auto Mode compared to current therapy

### ENSURE AUTO MODE READINESS

- Auto Mode warm-up is complete       Carb Ratio and Active Insulin time entered  
 A sensor is on and working       There is no active Temp Basal, Manual Suspend or Square/Dual Wave bolus

### AUTO MODE START

- Auto Mode turned On       Safe Basal reviewed       BG has been entered  
 Auto Mode BG alert is On

### Additional topics:

- Auto Mode Home screen/graphs       Auto Mode Readiness screen checked       Auto Mode exit reviewed  
 Calibrating/giving bolus in Auto Mode       Follow instructions on screen to resolve       Check Auto Mode Readiness screen for re-entry information  
 Reviewed common alerts  
 Temp Target

### Reminders for success have been reviewed:

- Enter a BG anytime requested: BGs are sometimes needed for Auto Mode, calibrations are needed for the sensor  
 Give boluses before all meals and snacks; give correction boluses when the pump recommends  
 Perform bedtime calibration and give correction bolus if pump recommends to help minimise nighttime alerts  
 You will still be interacting with the pump; the pump screens will guide you and provide the actions that need to be taken  
 If Auto Mode exit occurs, the goal is to re-enter as soon as possible  
 Regular CareLink™ Personal software uploads are needed  
 Review the Getting Started Guide in case of technical questions and/or call Medtronic.  
 For therapy related question call your HCP.

Auto Mode has been activated: Yes  No  If no, Auto Mode start scheduled for: \_\_\_\_\_

Confirmed follow-up visit is scheduled: \_\_\_\_\_

### COMMENTS

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\_\_\_\_\_  
\_\_\_\_\_

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_

Trainer signature: \_\_\_\_\_ Date: \_\_\_\_\_